

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

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July 1, 2003

**FROM: BARBARA HALSEY, INTERIM DIRECTOR
JOBS AND EMPLOYMENT SERVICES DEPARTMENT**

**SUBJECT: AMENDMENTS TO THE MEMORANDUM OF UNDERSTANDING WITH ONE
STOP PARTNER AGENCIES FOR THE CONTINUED OPERATION OF THE
EMPLOYMENT RESOURCE CENTERS OF SAN BERNARDINO COUNTY**

RECOMMENDATION: Approve Amendments to renew the following Memoranda of Understanding (MOU) for the continued operation of San Bernardino County's Employment Resource Centers, from July 1, 2003 through December 31, 2003.

<u>Agency/Organization</u>	<u>Agreement Number</u>
United States Forest Service	00-546 A-3
San Bernardino County Department of Aging and Adult Services	00-547 A-3
San Bernardino County Department of Behavioral Health	00-548 A-3
Community Services Department of San Bernardino County	00-549 A-3
San Bernardino County Superintendent of Schools	00-551 A-3
San Bernardino County Department of Preschool Services	00-552 A-3
Inland Empire Job Corps	00-553 A-3
San Bernardino Valley College	00-554 A-3
Chaffey College	00-556 A-3
Copper Mountain College	00-557 A-3
Crafton Hills College	00-558 A-3
Mt. San Antonio College	00-559 A-3
Hesperia Unified School District	00-560 A-3
Housing Authority of the County of San Bernardino	01-863 A-2
Department of Rehabilitation	01-1037 A-2

BACKGROUND INFORMATION: The Workforce Investment Act (WIA) of 1998 requires Local Workforce Investment Areas to provide quality and customer-driven workforce development services for employers and career seekers through a One-Stop service delivery system. In cooperation with the Board of Supervisors, the Workforce Investment Board (WIB) oversees the One-Stop system (Employment Resource Centers) in San Bernardino County.

The Employment Resource Centers of San Bernardino County are currently located in Ontario, Redlands, Victorville, and San Bernardino. Each Center offers a full range of workforce development services, including job referrals, labor market information, career planning, education and training opportunities, and supportive services. The presence of partner agencies

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in the One Stop delivery system is required under the Workforce Investment Act, and is essential for ensuring the availability of quality services for all program participants. By coordinating resources, improving customer access to available resources, and providing customers with the means to achieve self-sufficiency through employment, the Employment Resource Centers have positive, long-term effects on the economic development of San Bernardino County and the standard of living for its residents.

On June 27, 2000, the Board of Supervisors approved a Memorandum of Understanding with various partner agencies outlining their role within the County's One-Stop Career Centers. The partner agencies help provide an integrated, comprehensive, customer-focused, and performance based workforce development system, and participate in the day-to-day operations of the Employment Resource Centers. The initial MOU was effective through June 30, 2001. The Board of Supervisors subsequently approved amendments for the renewal of the MOU through June 30, 2003. In accordance with Section IB of the Memorandum of Understanding that expired on June 30, 2003, the MOU is renewable for a period of up to one year, to June 30, 2004.

Approval of this item will allow the County of San Bernardino to continue to provide mandated WIA services through formal agreements with One Stop partner agencies, from July 1, 2003 through December 31, 2003. The six-month renewal will enable the WIB to receive technical assistance from the Department of Labor in order to evaluate the current one-stop system, analyze the existing MOU, and negotiate a Resource Sharing Agreement with partner agencies for the purpose of improving the quality of mandated WIA employment and training programs.

REVIEW BY OTHERS: These amendments were recommended by the San Bernardino County Workforce Investment Board (WIB) Employment Resource Committee on May 21, 2003, and were approved by the full WIB on June 9, 2003. This item was reviewed and approved as to form by County Counsel (Regina A. Coleman, Deputy County Counsel) on June 5, 2003, and was reviewed by the County Administrative Office (Patricia M. Cole, Administrative Analyst III) on June 9, 2003.

FINANCIAL IMPACT: This is a non-financial MOU. Funding for associated costs has been included in the Department's FY 2003-04 budget (SAC-JOB), and will be provided through the Workforce Investment Act of 1998. Approval of this action will not result in any additional cost to the County.

COST REDUCTION REVIEW: The County Administrative Office has reviewed this agenda item and concurs with the Department's proposal and recommends this action based on these are non-financial MOU's. Administrative costs associated with the MOU's and operation of the Employment Resource Centers are included in the Department's FY 2003-04 budget and paid for with federal Workforce Investment Act funds.

SUPERVISORIAL DISTRICT(S): All

PRESENTER: Barbara Halsey, Interim Director, JESD (909-433-3330)